

ROLAND TOWNSHIP BOARD MINUTES
ZONING + GENERAL MEETING, January 13, 2025
PAGE 1 OF 2

The Roland Township ZONING BOARD was called to order at 7:00 p.m. January 13 in the Quilt Inn meeting room by Chairman Mike Hall, with Supervisors Vern Jacobson, David Thompson and Luke Artz in attendance, as well as Zoning Administrator Tim Kihle and Clerk Glenore Gross. Michael Sivertson was absent. Nine visitors attended, including Mark Kihle, temporary zoning assistant.

Minutes: December 9 Board minutes were approved as written. **Treasurer Report** was presented with Cash/Fund balance of \$561,691.07 and a request to pay bills of \$2,278.50 as listed, plus added bills presented totaling \$3,172.85. Security First account had no change. Clerk suggested assigning excess end of year General Funds to Zoning and Road Funds and included a form for budget preparation that shows actual expenses against budgeted amounts. *MOTION by Vern to approve the Treasurers report, pay the bills presented, and assign funds as noted, 2nd by David. VOTE - 4 YES = CARRIED.*

ZONING ADMINISTRATOR REPORT:

Tim shared a proposed permit for two buildings on a property with several lots; board asked that information on elevation of the buildings be provided before giving approval. Regarding some questions raised on the Vedaa permit in Rugby Point, Tim said the building measures at 58'4" with the permit listing it as 58', and the eaves extend beyond that. Thiel and Schweitzer permit requests are on hold until spring. No contact from Wittiko regarding his response to board suggestions for a garage needing a road variance; item on hold.

OLD (Unfinished) ZONING BUSINESS:

1. **Fence Moved onto Vedaa Property – Horner/Rugby Pt:** In response to the letter requesting a permit for moving his fence, Horner brought documents from the county which certified lot dimensions, and he shared history of the fence and issues related to the current building project. He was reminded that the request was to obtain a permit for the fence, which can be on the property line if the adjacent owner signs their approval, and Vedaa has agreed he would sign it. Horner will complete the permit request prior to the May deadline.
2. **Permit for Proposed Improvements-Schmidt/Lot 27 Lk Met Park:** Tim obtained a new permit and payment of a fine for the project as it has been progressing outside of the permit originally issued. *MOTION by David to approve the permit, providing that the roof extension will be taken off as noted, 2nd by Vern, VOTE – 4 YES = CARRIED.*
3. **Mobile Unit on Golf Course Property/M Holm:** Can take this off the agenda.
4. **Consider Ordinance Revision - RV Permits – 2024 Update:** Board agreed to leave the ordinance for RV permits as is, noting that regulation this year went better. Mark agreed but said it would make monitoring easier if storage RVs were charged the same RV permit fee.
5. **Consider Issues Related to Short Term Rental (STR) Options Offered Locally:** Vern will contact Atty Hankla to see if he has found any information to share.
6. **Consider Offsite Storage & Meeting Space:** Still considering options.

NEW ZONING BUSINESS:

1. **Consider Employee Status for Mark Kihle:** Clerk determined that the recent payment made for his zoning assistance up to now fits under contractor status, not employee. Board agreed to give him the status of employee and have him continue working as zoning assistant.

GENERAL MEETING called to order at 7:35 p.m.

OLD (Unfinished) GENERAL BUSINESS:

1. **Burnetts Rd/Fritel – (Blocked for winter):** Mike said it appears to be wintering OK.

ROLAND TOWNSHIP BOARD MINUTES
ZONING + GENERAL MEETING, January 13, 2025
PAGE 2 OF 2

2. Road Issue Updates:

- **Cabin Roads:** The county blade has trouble turning around on dead end portions of North Lake Park and Lake Metigoshe Park; Brian Glinz did a good job clearing the area of snow with his equipment and said he would continue to do it for \$150. *MOTION by Vern to have Glinz clear these two roads as needed for \$150, 2nd by David. VOTE – 4 YES = CARRIED.* Jerry Sivertson also clears cabin roads, and the county maintainer wings out roads as needed.
- **Rural Roads:** OK.

NEW GENERAL BUSINESS:

1. **Consider Pay Upgrade for Assessor:** Clerk suggested considering a pay raise for the assessor who has been at \$20/hour for at least ten years. Board postponed a decision for now.

REPORTS/CORRESPONDENCE:

- ND State Bonding Fund Application for Coverage renewal (Chairman signed the form)
- Watch for County Township Officer Meeting Date in February (not yet set)
- Follow ND legislation of interest to townships: <ndtoa.com/69th-legislative-assembly>
- Date set for Equalization Meeting -Tuesday, April 22, 7:00 p.m.

Meeting adjourned at 7:45 p.m.

Next board meeting is Monday, February 10.

Glenore Gross, Clerk/Treasurer