FISCAL YEAR 2023 ANNUAL MEETING - ROLAND TOWNSHIP, March 19, 2024

• CLERK opens meeting – Pledge to the Flag; Introductions; Call for Election of Moderator.

• AGENDA with Moderator:

- 1. Minutes of Fiscal Year 2022 Annual Meeting held Mar 21, 2023 (Approve as read or as printed and distributed).
- 2. Treasurer's Report: "2023 Actual" + "2024 Budget" Columns; Uncollected Taxes Report; Zoning Report.
- 3. Proposed Budget: "Proposed 2025" Column Discuss & Vote on Levy of \$228,550 or \$_
- 4. Call for Nominations/Volunteers for 3 Election Judges Voice Vote OK (Moderator is Inspector, Clerk is Clerk).
- Call for Nominations for 2 Supervisor positions, 3-year terms (David T & John W incumbents).
 Per NDCC, Board position votes are to be by WRITTEN BALLOT to allow for accurate count and write-in votes.
- 6. Old Business:
- 7. New Business:
 - 1. Weed Board Contact/\$150 mileage reimbursement (Matt Roland willing to continue?)
 - 2. ND Legislature allows \$100/day, up to \$4,000/annual with electors approval each year (on written ballot)
 - 3. Announce ID Requirement for Voting (Name, Residential Address, Date of Birth)
 - 4. Candidate Presentations
 - 5. Announce meeting of Board to Re-organize following election results.
 - 6. Open for Questions or Comments

• OPEN POLLS – Allow time for all eligible voters present to vote, then ANNOUNCE CLOSE OF VOTING

[Moderator initials ballots and with Clerk signs in voters; Judges deposit ballots; all 5 count the ballots in public] • MODERATOR ANNOUNCES VOTE RESULTS. • CLOSE Annual Meeting

CLERK opens Board REORGANIZATION MEETING to elect chairman, vice chairman, and road overseer; sign paperwork, set meeting schedule.

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2023 Township Financial Report Narrative, per GASB34 Reporting Requirements

January 1, 2023, began with a carry-over of \$500,398, divided into Rural and Cabin Road Funds, General and Zoning carryover, plus Paving Specials of \$2,442.

Income received through the County Auditor totaled \$213,622, which again included additional Township Road Miles provided from the state legislature. Interest income was higher due to an increase in rates and Zoning income from permit fees was somewhat higher than budgeted. Total township income received = **\$238,533**.

Expenses shows that most categories vary over and under from estimates due to their unpredictability. There were two state meetings for township officers due to weather-related postponement so that expense doubled. The major difference from the budgeted amount was in 5Blading-Graveling with all rural roads receiving gravel, also Snow Removal was substantially greater. Weed Control includes the clearing of brush and trees besides mowing expense. All Other included payment for attorney consultation related to amendments. Total expense = **\$242,457**. Total remaining funds of **\$510,699** were divided into Cabin and Rural Road Funds, General & Zoning Fund Carryover plus Paving Fund Specials of **\$7,614**.

Cabin Road Paving Fund: Funds deposited into township checking for the Cabin Road Paving Project totaled \$237,513 and included the County's fifth and final pledge payment of \$100,000. Principal and interest payments of \$186,000 reduced the Bond balance to \$631,206. Final rebates were sent to owners who have paid their specials amount in full to allow them credit for the County's pledge payment. The fifth of ten principal payments is due to Security First Bank in May. Paving Specials will continue to appear on property tax bills for the next five years unless owner chooses to pay off the remainder in full.

<u>Proposed 2025 Budget</u>: The 2024 Beginning Balance plus Budgeted Income, less Expenses and Transfers to Road Funds, leaves a zero balance to begin 2025. The 2024 mill rate is 13.71; 18 mills are allowed if needed to meet the budget. Income proposed for 2025 has added \$2,500 in interest; proposed Expenses for roadwork were raised to cover increased costs for county billing, and also includes the compensation level now allowed for supervisors and clerk per 2023 legislative action. The resulting shortage of \$228,550, is the amount of the proposed levy for Roland Township.