

FISCAL YEAR 2020 ANNUAL MEETING - ROLAND TOWNSHIP, March 16, 2021

• CLERK opens meeting; Introductions; Call for Election of **Moderator**.

• **AGENDA with Moderator:**

1. **Minutes** of Fiscal Year 2019 Annual Meeting held Mar 17, 2020 (Approve as read or as printed and distributed)
2. **Treasurer's Report:** "2020 Actual" + "2021 Budget" Columns; Fund Balances; Zoning Report
3. **Proposed Budget:** "Proposed 2022" Column – Discuss & **Vote on Levy of \$193,850 or \$_____**
4. Call for **Nominations for 3 Election Judges – Voice Vote OK** (Moderator is **Inspector**, Clerk is **Clerk** for Election)
5. Call for **Nominations for 2 Supervisor positions, 3-year terms** (John Warberg, David Thompson incumbents).
Per NDCC, Board position votes are to be by WRITTEN BALLOT to allow for accurate count and write-in votes.
6. **Old Business:**
7. **New Business:**
 1. Weed Board Contact/\$150 mileage reimbursement (Matt Roland - willing to continue?)
 2. ND Legislature allows \$60/day, up to \$2,000/annual with electors approval each year (on written ballot)
 3. Announce ID Requirement for Voting (Name, Residential Address, Date of Birth)
 4. Candidate Presentations
 5. Announce special meeting of Board to Re-organize following election
 6. Ask for Questions or Comments

• **OPEN POLLS** – Allow time for all eligible voters present to vote, then **ANNOUNCE CLOSE OF VOTING**

[Moderator initials ballots and with Clerk signs in voters; Judges deposit ballots; all 5 count the ballots in public]

• **MODERATOR ANNOUNCES VOTE RESULTS.**

• **CLOSE** Annual Meeting

CLERK opens Board REORGANIZATION MEETING to elect chairman, vice chairman, and road overseer; sign paperwork, set meeting schedule.

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2020 Township Financial Report Narrative, per GASB34 Reporting Requirements

January 1, 2020 began with a balance in checking and savings accounts of **\$326,626**, of which \$299,136 was set aside for Cabin and Rural Roads. \$16,257 was Paving Specials for Bond repayment, and the remaining amount was General and Zoning funds carried over. Income received through the **County Auditor** totaled **\$197,536**: \$183,610 of the \$188,300 amount levied; \$8,294 State Aid and \$5,632 Township Road Mileage. Extra road funding of \$10,000 was not received from the state as expected. Interest income added **\$3,249**. Zoning income from permit fees increased to **\$15,700**, but was still less than zoning expense. **Total income received = \$216,485**. Expenses begin with **Board Salaries** totaling **\$42,763**, divided into Supervisors and Clerk \$19,231, Zoning Administrator \$15,000, Assessor \$3,570; employer's FICA \$3,011. Other categories were near or under budgeted estimates, with the exception of All Other due to contributing \$10,000 as 1/3 of the cost of the public toilet in the county owned lot. Road Repair/Culverts included spending \$24,638 on the cabin road paving project from saved funds. **Total expense = \$161,461** leaving Income/Expense balance of \$55,024 which when added to Balance Forward leaves a **2021 Balance Forward** totaling **\$381,651**.

2021 Beginning Fund Balances: This Balance Forward of **\$381,651** was divided into Cabin Roads at \$315,384, Rural Roads at \$38,337, and General & Zoning Funds at \$13,917 less F941 Liability of \$2,187. In addition, \$8,268 was on hold in the Cabin Road Bond Fund.

Cabin Road Paving- Bond Fund: Funds for the Cabin Road Paving Project deposited into township checking was \$294,044. This included \$100,000 as the second annual county pledge along with annual portions or paid-in-full special assessments from property owners. Payments totaling \$257,254 were paid toward the Bond balance, \$218,749 principal and \$38,506 interest. Refunds to paid-in-full owners to account for their share of the county contribution were mailed in October. The final payment of \$279,925 to Mayo Construction was added to the bond balance, which ended the year at \$1,156,166. The next payment is due May 2021.

Proposed 2022 Budget: The 2021 Beginning Balance plus Budgeted Receipts, Expenses, and end-of-year transfers to Road Funds leave a projected zero balance to begin 2022. Proposed Income and Expense for 2022 as suggested leaves the end result as a shortage of \$193,850, the amount of the proposed levy for Roland Township. Paving Specials will continue to appear on property tax bills for the next eight years, unless paid in full. That amount can be obtained from Addie Berg who is servicing the Paving Specials Accounting.