

**ROLAND TOWNSHIP BOARD MINUTES**  
**ZONING + GENERAL BOARD MEETING, January 14, 2019**  
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The Roland Township ZONING BOARD was called to order at 7:04 p.m., January 14 in the Quilt Inn meeting room by Board Chairman Vern Jacobson with Supervisors Mike Hall, Michael Sivertson and David Thompson in attendance, as well as Zoning Administrator Tim Kihle and Clerk-Treasurer Glenore Gross. John Warberg was absent. No visitors attended.

**Minutes:** December 10 minutes were approved as written.

**Treasurers Report** was presented, with balances of Savings \$410,604.32, Checking \$58,298.31, and request to pay bills of \$38,986.30 as submitted. Clerk recommended transferring \$5,000 from General Fund to Zoning Fund to put it in a positive balance for the start of the year. After questions raised regarding the bill from Wold Engineering for the Estimate for Cabin Road Project 2016, *MOTION by Mike H to approve the Finance report and pay all bills after getting clarification from Wold Eng., 2<sup>nd</sup> by David T. 4 YES = APPROVED.*

**ZONING ADMINISTRATOR REPORT:**

Tim had no permits to present.

**OLD (Unfinished) ZONING BUSINESS:**

1. **Certificate of Zoning Compliance Revision:** New form was approved for printing as a three-copy form. Tim will use them as projects are completed to the point of establishing that location and setbacks are as permitted.

**NEW ZONING BUSINESS:**

1. **None**

**COMMITTEE REPORT: RV Ordinance Committee** – Vern and Mike are waiting to hear from Mike McIntee who is to set up a meeting.

**GENERAL MEETING called to order at 7:20 p.m.**

**OLD (Unfinished) GENERAL BUSINESS:**

1. **Lake Metigoshe Cabin Road Paving Project – update:** Vern has conferred with Brad/Wold Eng. and will arrange a meeting with some of the committee to go over the project plans to be sure that nothing intended is left out. The board will need to approve a motion at the February board meeting to put the project out to bid; the bid request then needs to be advertised for three weeks, with the opening scheduled March 11. Vern also received information from the bonding attorney, and shared that an inquiry received regarding financing the project at a fixed interest rate with no fee as would be charged by a Municipal Financial Advisor would be advantageous to consider. Bank of North Dakota does not have funds available for this type of project at this time.
2. **(SRT Fiber Optic Installation – on winter break):**
3. **Added: Mower/Tractor - update:** Gooseneck Implement said any warranty repair the mower may need should be arranged to be done by February 3. Mike H will check with Pecks where the mower is stored.
4. **Highland Road Easements:** Still in process with Attorney Hankla.
5. **Road Issue Updates – Mike H:**
  - Snow clearing is being done; some areas blow in faster than others – the county doesn't do snow fences, which might help. Some mailboxes and sign posts are being knocked down by the plow.

**NEW GENERAL BUSINESS:**

1. **Process for Additional Paving District Request – McCloud Addn/Roadside Ranch:** A committee of owners is pursuing sending out a petition to see if 60% or more property owners wish to pursue paving this road which was not included in the Cabin Road project. Timing is a question as far as

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how it would fit into the process already underway; it may be possible to submit it as an addendum to the bid if it should be approved. Clerk provided copies of the process to follow if the petition receives enough signatures.

2. **Added: Request for Roadway Vacation – Solpers 3<sup>rd</sup> Subdivision/Atty McIntee:** A packet of information on the request was received this afternoon. Board looked at and discussed the request and determined that more research was needed. The plat as drawn shows the roadway requesting to be vacated includes a portion of the actual road in use. The board agreed the roadway to be vacated should be adjusted so the actual road was not included. Mike H will confer with the surveyor at Wold; Clerk will check past files for road issues along this plat; Tim K will speak with the owner who started the process due to assuming his lot extended to the road as he began planning for a garage. Clerk will let Atty McIntee know of the questions to be considered.

➤ **REPORTS/CORRESPONDENCE**

- State Bank of Bottineau is providing reports of bank investments of township funds, required due to amount in their possession being over \$250,000.

Meeting adjourned at 8:15 p.m.  
Glenore Gross, Clerk/Treasurer