

ROLAND TOWNSHIP BOARD MINUTES
ZONING + GENERAL BOARD MEETING, November 14, 2016
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The Roland Township **ZONING BOARD** was called to order at 7:00 p.m. November 14 in the Quilt Inn Meeting Room by Board Chairman Vern Jacobson with Supervisors Mike Hall, John Warberg, and Adam Norling; Zoning Administrator Tim Kihle and Clerk-Treasurer Glenore Gross attending. Michael Sivertson was absent. Six visitors attended.

Minutes: October 10 minutes were approved as printed. (October 24 will need to be approved next month.)
Treasurers Report was accepted as presented: CD Balance \$154,220.28, Savings \$151,085.08, Checking \$153,781.18; approval to pay bills of \$48,695.82.

ZONING ADMINISTRATOR REPORT:

Tim had four Building permits and a Fence permit to submit, with one request for a variance.

- **Road Variance for Garage – J Berube/Central Park Shore:** Requesting new attached garage to be at 26' to the road rather than 30'. *MOTION by Adam N to approve the road variance with parallel entry as per the drawing; 2nd by John W. 4 YES votes = CARRIED.*

OLD (Unfinished) ZONING BUSINESS:

1. **Potential Ordinance Amendments for Boathouse Issues:** Continued on hold to next month due to Adam having paperwork temporarily lost in their moving process.

NEW ZONING BUSINESS:

1. **Review of Fence Issue + Covered Wood Storage – Thorson – Romfo/Longview area:** Permit for fence between properties has now been signed and issued. Tim showed photos of what both Thorson and Romfo have erected for wood storage and asked if having covered wood storage has been dealt with in the past. Debbie Thorson explained they built a frame to support the wood and put a steel roof over to protect from rain but it has no sides. Mike H suggested if they are between two dwellings it might be an issue but these are on the back line. Tim requested direction be provided for what constitutes a structure that needs a permit. Thorson provided her prints to use for examples.
2. **Trailer Parked on Road – B Kallias/Sunset Bay:** Trailer has been parked along the road for about a month. It appears the lot is large enough to park it off the road, and there will be a problem for snow removal if it is not moved. Board agreed to have Clerk send a letter that it be moved as soon as possible.

GENERAL MEETING CALLED TO ORDER AT 7:20 pm.

OLD (Unfinished) GENERAL BUSINESS:

1. **Lake Metigoshe Cabin Road Paving Assessment District – Update:** Addie Berg said the letters have been printed and will be ready to mail about Nov 22. She asked if it was a requirement to have the legal description/s appear on each letter; the process to add them to the merge was not attempted. Vern will check with Atty Bakke; if required, she said they can be included as an insert.
2. **Request to Abandon Trailway – Olson/Lot 13-14 Minot Beach:** Mike H reviewed how roads have been vacated previously other than declaring them abandoned if unused for ten years. Following NDCC 24-07-05 requires having a petition to vacate, with at least six signatures from area residents, posted in a public place for 20 days, followed by a hearing, as long as there is a survey with the platted road. Clerk offered to prepare the petition based on previous requests on file and will forward it to Bob Kornkven, one of the adjacent property owners, for his signature first.
3. **Road Issue Updates/Mike H:**
 - **Bondly Drainage Issue Revisited** – An issue brought up again due to the ditch not being rebuilt was noted as being on the county's Lake Loop Road; Mike will forward the information to the county.
 - **Request to move Minimum Maintenance sign by Arrans** – Was moved to assist in snow removal.

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- **Aspen Avenue/Highland Rd** – both have potholes to fix, partly due to equipment from repaving the bike path; pavers fixed some holes but needs more.
 - **Road Mileage Maps** – Mike will continue checking to update for correct mileage.
4. **Water Sample Testing:** Results showed some higher numbers as expected at the end of the season, but still were well within acceptable range. Township share will be billed at \$394.
 5. **Mower Update:** Nothing new.
 6. **Security Cameras Cost Share?** Still looking into power sources for installation at sites exiting the lake area. John W emphasized the need to have a demonstration to show how good they are before putting any money in; Vern J suggested cameras on cabins would be more effective; Adam N said a camera wouldn't be able to read dirty license plates or see through window glare, also questioned who would be in control of the data captured – Tim said it would go to the sheriff. John W said the camera's purpose would be more as a deterrent. Mike H reminded the board this is still in the preliminary stages.
 7. **Incorporation Study?** Nothing new.

NEW GENERAL BUSINESS:

1. **Drainfield for Harris' Birchwood RV Lots – 1st District Health Unit:** First District Health response to a request for a septic system for a mobile home in Birchwood Village was that a registered plat map for the area was needed, along with other information related to the sewer district and township zoning. Until the area is platted no new septic systems can be allowed, and it is currently unclear what the two homes in the area use for their drainage. Harris had the condominium area engineered for sewer hookup but it was not done. Buyers need to be aware of this.
2. **NDTOA Annual Meeting Dec 5-6 Bismarck – Registration Due:** Clerk will send in preregistration for Vern to attend.
- 3.

➤ **REPORTS/CORRESPONDENCE**

- Clerk suggested planning a social gathering in January; date will be arranged next month.

Meeting adjourned at 7:45 pm
Glenore Gross, Clerk/Treasurer