

ROLAND TOWNSHIP BOARD MINUTES
ZONING + GENERAL MEETING, April 11, 2022
PAGE 1 OF 2

The Roland Township ZONING BOARD was called to order at 7:00 p.m. April 11, 2022, in the Quilt Inn meeting room by Chairman Vern Jacobson with Supervisors Mike Hall, Michael Sivertson and David Thompson, along with Zoning Administrator Tim Kihle and Clerk Glenore Gross in attendance. John Warberg was absent. Two visitors attended.

Minutes: March 7 Board minutes and March 15 Reorganization minutes were approved as written. **Treasurers Report** was presented, with Cash/Fund balance of \$729,581.75 and request to pay bills of \$4,213.01; clerk has \$2,980 in RV permits and NDIRF conferment to deposit. Security First balance is \$33,692.86, next bond payment is due May 1. *MOTION by David T to approve the Treasurers report as presented and approve bill payments, 2nd by Michael S. VOTE: 4 YES = CARRIED.* Board agreed for Clerk to transfer some funds from checking to savings.

ZONING ADMINISTRATOR REPORT:

Tim presented two permit requests, one for an addition to Gifts by the Lake and one for a dwelling on Williams Acres at Lake Louise. Discussions were held on the following:

- **Request for Addition to Existing Nonconforming Cabin – L Christenson/Oakshore:** A road variance for a garage was approved last month; owners are now requesting a permit to build an addition above the existing cabin plus add a 6' deck. Current structure is nonconforming because it is on the side property line, as well as being 37' from the shoreline. Board agreed that per ordinance requirements no change in dimension is allowed if cabin is left in place as is, and this would include adding an attached garage. The cabin could be moved away from the property line to meet setbacks before adding to it (or take it out and build new was suggested). A detached garage could be allowed. Tim will visit with the owners.
- **Moving a Cabin –** Procedure discussed includes that the owner is responsible for the permit (pre-permit application) although the mover may pay the fee. Board said a current move being planned should wait until road restrictions come off.
- **Question on Garage Not Built as Permitted - Bondly/Longview:** A permit was approved for a single story 32'x38' pole barn garage per an attached computer drawing with limited detail. The completed building has different dimensions plus a second story loft. Board agreed that having decently drawn and detailed plans is important as is the need to monitor construction for compliance with what was permitted. Tim will visit with the owner, an option being to impose a fine of double the permit fee for the changes made. It was noted that the building looks nice but is not what was permitted.

OLD (Unfinished) ZONING BUSINESS:

1. **Vegetation Repair Project – N Lake Pk Rd:** Mike H discussed plans with Brian Glinz; he didn't have an estimate of cost but said it would not be a big project. Board agreed to give him a go-ahead for hydro-seeding with drainage considerations.

NEW ZONING BUSINESS:

1. **Request for Road Variance for Garage at 22' – Chris Hawley/Westergard:** Board members who checked onsite to determine if this variance was feasible did not feel it would be safe in this location. Mike H noted that the permit drawing for the new cabin did not have the garage drawn in to give earlier consideration for placement. There appears to be room enough to move the garage forward to provide better distance from the road. *MOTION by David T to deny the requested road variance of 22', 2nd by Michael S. Mike H noted that another variance approved at 22' was on a lot that had extra room for parking which this lot does not have. VOTE – 4 YES = CARRIED.*

GENERAL MEETING called to order at 7:40 p.m.

ROLAND TOWNSHIP BOARD MINUTES
ZONING + GENERAL MEETING, April 11, 2022
PAGE 2 OF 2

OLD (Unfinished) GENERAL BUSINESS:

1. Road Issue Updates:

- **Cabin Roads:** Mike has contacted the person who did crack sealing last year to check on plans for this year; he also contacted the county to check availability for snow clearing with the impending blizzard.
 - **Rural Roads-Mowing:** New tires have been ordered, will be put on this spring; a recall item on the mower per Gooseneck Implement will need to be corrected.
- 2. Publishing of Road Weight Limits** - Vern suggested making the ad more noticeable; board agreed it could be helpful to post it where people congregate.
- 3. County to Chip Seal Minot Beach & Birchwood Rd:** Ritch Gimbel reported he would be looking at the areas and plans to have it done soon. Other areas may also need attention.

NEW GENERAL BUSINESS:

1. NDDOT Grant Program open for Township Transportation Funding Program (5/31 deadline):

Board discussed potential projects that could be eligible for newly available funds and will prepare proposals to consider next month, keeping in mind how the project would benefit the township.

- 2. Potential Section Line Closing in Minot Beach:** Bryan Schweitzer requested assistance in closing of a section line in Minot Beach, a road never used which crosses a slough and goes nowhere. The county has jurisdiction to close section lines. *MOTION by David T to approve a request for the county to proceed with closure of the Section line dividing Section 34 and Section 3 between Lake Loop Road West and the private Trailway in Minot Beach, 2nd by Mike H. VOTE - 4 YES = CARRIED.*

- 3. Discussion re: Fritel Proposal to Move Road in Burnetts Addn:** Fritel has confirmed his plans to build a road to replace the old one that crosses his property, to allow room for a new dwelling. He told Vern he will come to a meeting this summer with more detail. He would like to have caution signs on either end of the current road for safety of children; Mike H will check with the county for availability of such signs and others that need to be replaced.

- 4. Discussion re: Liquor License Requests for Township Consent:** Clerk shared information related to the forms applicants provide for county and state approval after receiving township approval on liquor license requests. Board has felt they do not get adequate information on the authorized form and suggested for future requests having applicants provide the county form along with the township form, as well as having them appear in person to request a liquor license.

- 5. Tractor Mower Operator Safety Training Available 4/27 or 4/28 - NDLTAP:** Clerk provided an information sheet on a training opportunity; David T will share it with Wendell L. Township funds would cover costs.

- 6. ADDED: Suggestion for Ad to Thank Blade Operators for Snow Clearing:** Michael S shared John W's suggestion that the board put an ad in the Courant to thank the County road crew and others for their good efforts keeping roads clear. Mike H noted that good training has resulted in improved plowing.

Meeting adjourned at 8:20 p.m.

Glenore Gross, Clerk/Treasurer

REPORTS/CORRESPONDENCE:

- NDIRF Annual Meeting May 19, 9:30 am, Bismarck
- In Lieu of Posting: Roland Township has Workforce Safety & Insurance (WSI) Coverage for board and employees 3/1/22 to 2/28/23