

ROLAND TOWNSHIP BOARD MINUTES
ZONING + GENERAL + AUDIT BOARD MEETING, March 11, 2019
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The Roland Township ZONING BOARD was called to order at 7:00 p.m., March 11, 2019, in the Quilt Inn meeting room by Board Chairman Vern Jacobson with Supervisors Mike Hall, Michael Sivertson and John Warberg in attendance, as well as Zoning Administrator Tim Kihle and Clerk-Treasurer Glenore Gross. David Thompson was absent. Visitors were Mike McIntee, Atty, and Addie Berg.

Minutes: February 11 minutes were approved as written.

Treasurers Report was presented, with balances in Savings \$410,827.53 and Checking \$86,530.93, and request to pay bills of \$8,209.45 as submitted. Clerk also requested permission to move \$10,000 from State Bank to Starion to bring the State Bank account below \$250,000. *MOTION by Michael S to approve the Finance report, transfer funds as noted and pay all bills, 2nd by John W. 4 YES = APPROVED.*

ZONING ADMINISTRATOR REPORT:

Tim presented two permits, one for a rural garage and one for an addition to the fire department building. He also turned in a number of Certificates of Completion for the files.

OLD (Unfinished) ZONING BUSINESS:

1. **Consider Proposed RV CUP Process for Renewals/New:** Previous permit holders will be sent a renewal letter and form to return with payment; Board agreed that the window permit would not be provided until on-site inspection to confirm that RVs meet setbacks.

NEW ZONING BUSINESS:

1. **Potential Sale of Open Space Property – Lake Metigoshe Park Lots 1-2 (Study Results):** This was only a query with Chamber of Commerce considering a potential sale of open space land to adjacent property owners. Clerk provided paperwork from files to confirm that Chamber of Commerce owns the land in question.

COMMITTEE REPORT: RV Ordinance Committee – Plan is to meet and tour together around the lake to observe and discuss issues with RV parking.

GENERAL MEETING called to order at 7:20 p.m.

OLD (Unfinished) GENERAL BUSINESS:

1. **Lake Metigoshe Cabin Road Paving Project –Bid Opening Report:** Vern, Mike H and Addie Berg attended the bid opening today with five bids received and reviewed by Wold Engineering. Mayo Construction Company, Inc. had the low bid at just under \$2 million for the road construction costs. Board emphasized that additional project costs need to be added to this amount but should remain below the original estimated cost. *MOTION by Mike H to accept the Mayo Construction bid and allow the Chairman to execute the contract when returned by Mayo; 2nd by John W. VOICE VOTE: Mike H-YES, Michael S-YES, John W-YES, Vern J-YES. MOTION CARRIED.* Mayo noted they hope to complete the project this year although the bid allows up to July 3, 2020.
2. **McCloud-Roadside Ranch Paving Petition Update:** The committee reported a return of more than 60% to pursue a paving project on their section of road. Clerk shared the process they will now follow, with engineer's estimate of cost to be done possibly in April, then the committee's proposal for assessment needs to be set, letter to owners mailed with the timing for a meeting and vote, followed by a call for bids.
3. **(SRT Fiber Optic Installation – on winter break):** See Item 2 below.
4. **Highland Road Easements:** No attorney response to date.
5. **Road Issue Updates – Mike H:**

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- Jerry Sivertson and Brian Glinz are being used to clear paths on lake roads for travel prior to the county being able to respond, which is reported to be helpful for those areas in most need.
- Rural roads are being cleared satisfactorily, although some mailboxes and signs have been knocked down and will need repair, perhaps by the county.
- County has said they will impose fines on those who pile snow on road edges.

NEW GENERAL BUSINESS:

1. **Roadway Vacation Request Re-Submittal – Solpers 3rd Subd/Atty McIntee:** Redrawn plat which moved the proposed vacated road off the road in use was presented; McIntee described the process to be followed which will end with new plat drawings to add the road width to adjacent owners. The petition has been signed by seven of the ten affected owners; notice will be printed and posted locally, with closure hearing scheduled for 6:45 p.m. April 8, prior to the next board meeting. *MOTION by John W to accept the petition to vacate the road with the signatures and map as presented and schedule the hearing as noted; 2nd by Michael S. VOICE VOTE: Mike H-YES, Michael S-YES, John W-YES, Vern J-YES. MOTION CARRIED.*
2. **Proposed Means to Address Cost of Fixing Cuts in New Pavement:** Much discussion was held regarding the liability of potential damage done to new pavement by SRT fiber optic work in process as well as future cuts for sewer work. This is a concern for the Recreation Service District as well as the township and was addressed at the RSD meeting Saturday. The possibility of addressing this in the Zoning Ordinance will be considered, with the potential of requiring a payment up front when expected road damage during a project would need follow-up repairs.
3. **Consider Proposed 2020 Budget & Annual Meeting Prep:** Board discussed areas that appear under-budgeted based on past spending patterns, although some are difficult to predict. *MOTION by Michael S to increase the requested budget by \$6,700 to \$95,000 and add \$4,000 to Snow Removal, \$2,000 to Board Salaries, \$700 to All Other; 2nd by John W. VOTE: 4 YES = CARRIED.* Board was reminded they attend the annual meeting as all other voting residents rather than as the board.

AUDIT MEETING CALLED TO ORDER AT 8:25 p.m.

Clerk had provided copies of the Annual Report of Township Treasurer for 2018 income and expense for board examination prior to the meeting. *MOTION by Mike H to approve the annual report as presented; 2nd by John W. VOTE: 4 YES = CARRIED. Three supervisors signed the cover page.*

➤ **REPORTS/CORRESPONDENCE**

- County Township Officers Meeting, Feb 23; Clerk provided condensed written report.

Meeting adjourned at 8:30 p.m.
Glenore Gross, Clerk/Treasurer